

BEAR LAKE SOIL & WATER CONSERVATION DISTRICT  
785 NO. 4<sup>TH</sup> STREET, SUITE B  
MONTPELIER, IDAHO 83254  
(208)244-3705



JENNIFER JENSON, CHAIRMAN    JAMES HARDCASTLE    TODD LLOYD    MARK PARKER    DEVIN BOEHME

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Bear Lake Soil & Water Conservation District  
Board Meeting January 4, 2021 at 1:00 pm  
Bear Lake County Fire Station

Present: James Hardcastle, Mark Parker, Devin Boehme, Rex Payne, Brandee Wells, on Google Meets: Shawn Banks, Larry Mickelsen, and George Hitz  
**Welcome:** James welcomed everyone to the meeting.

**Prayer:** Rex offered the prayer

**Agency Reports:**

**NRCS:** Larry Presented his report to the board over google meet.

**FSA:** None

**Bear Lake County Commission:** Rex informed the board of some drain work that was done at the airport. Rex updated the board on work at the courthouse. Some little projects have come up that needed to be done. Rex then said that the fair board has been doing some work on the fair grounds.

**Bear Lake County Weed Control:** None

**ISWCC:** George was on the Google Meet and updated the board on the positions that were being filled and said that Allan and Maria's positions should be next. He said that the website for the Commission and DEQ have been updated and said that if Brandee needed help finding things on there he would help. Brandee said that she had been on and had found what she needed so far. She will call if she needs help.

**Grant Reports:**

**Conservation Basics:** Shaun presented the report from Chris. See Attached  
James also said that we can cross him off for his project because it doesn't look like it will work out. We also talked that maybe the piece in St. Charles that we have been working with is for sale. We will have Chris find out.

**District:** Brandee said that she will call Chris and talk about an invoice for Bear Lake Water Improvement Project. This is for the money to open the bank account. James asked if we had done an employee evaluation and wages recently. We have not so he wants it for next months meeting. There was discussion on whether we should look into a month-to-month office space. Brandee will look to see if she can find one and bring that to next meeting. Discussion on paying for Brandee's internet and cell phone bills where she uses them now that she is not in the office. Mark made a motion to pay for Brandee's cell phone and internet bills

for the month of January. Devin 2<sup>nd</sup> the motion. Motion passed. We will discuss back pay on those bills next month.

**Tree Sales:** Brandee asked if the board would like to put the flyer in the news paper again this year. The board said that seems to work well so yes put it in the paper again.

**Education Day:** Brandee told the board that there was one Scholarship check that did not get picked up form last year. Devin made a motion to void this check. Mark 2<sup>nd</sup> the motion. Motion passed.

Brandee also asked if we should try for an education day at with the 6<sup>th</sup> grade. It was decided to see if the 6<sup>th</sup> grade teacher wants to. If so, maybe we could do it outside of the weather is good. The High School counselor has called to ask about our scholarship for this year. The board decided to have the deadline for the end of April so that we have them for the meeting in May.

**5-year Plan:** We will pick a day for this at the next meeting.

**Election of Officers:** Mark made a motion to make Devin as Vice-Chairman and make James a board member. James 2<sup>nd</sup> the motion. Motion passed.

**Minutes:** Devin made a motion to accept the Minutes. Mark 2<sup>nd</sup> the motion.

**Financial Report/Bills:** The board went over the Financial Report. Brandee noticed the amounts were not right for the January Financial. Mark made a motion to accept the December Financial report and have Brandee fix the January Financial Report for next meeting. Devin 2<sup>nd</sup> the motion.

**Other Business:** James asked about the ranking questions from the work group meeting. Larry said that he will send the ranking question over to Brandee and then she can send them to the board.

James asked Larry if Highlands would help spraying for weeds since last year was so wet. Larry said he thinks that if they knew there was someone that needed help, they would.

James asked if anyone knew about the adjudication on the extra water on Bear Lake. There was some discussion on this. The board discussed having an adjudication training and having Gibbs and Harris come to it.

**Next Meeting:** February 1, 2021 at 1 PM

**Adjournment:** Mark made a motion to adjourn. Devin 2<sup>nd</sup> the motion. Motion passed.